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Courses avilable :- B.Pharmacy & M. Pharmacy (Pharmaceutics)

Ph.: (02580)233478 Fax (02580)233478,

Website.: www.ssjiper.com Email:-ssjiper\_jamner@rediffmail.com

# **Annual Report of**

# Committee with

**Meetings** 

2021-2022





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# Annual Report of Committees with Meetings ANTI-RAGGING COMMITTEE

2021-2022



The Jamner Taluka Education Society's

SHREE SURESHDADA JAIN INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH, JAMNER, -424206 DIST- JALGAON (M.S.)

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## **Anti Ragging Committee**

#### Introduction

The following instructions are framed to prevent the menace of ragging and foster healthy interpersonal relations among students in the campus of Shree sureshdada jain Institute of pharmaceutical Education & Research , Jamner ,dist Jalgaon . Ragging is strictly forbidden in or outside the college campus. All students shall familiarize themselves with rules/regulations/guidelines on code of conduct, anti-ragging measures and discipline College. All 'new comers' should attend counselling sessions organized for them from time to time by the college staff.

#### **Objectives**

- To aware the students of dehumanizing effect of ragging inherent in its perversity.
- To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- To handle the incidents of ragging brought to our notice promptly and stringently.

#### **Functions of Committee**

- To consider the complaints received from the students and conduct enquiry and submit Report to the Anti- Ragging Committee along with punishment recommended for the offenders;
- To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;
- To create awareness among the students about Anti ragging.
- To take all necessary measures for prevention of Ragging inside the Campus/ Hostels.



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## **Anti Ragging Committee**

Constitution: The committee was constituted on 18 /10/21

**Composition of Anti Ragging Committee** 

	- जिस्बु सावजीनक विद्यापीठ अधि	र्तेफ फार्मास्युटीकल ॲण्ड रिसर्च, र नियम २०१६ या कायद्यातील कल इविद्यालय विकास समिती	मामनेर जि.जळगांव. म ९७ (१) नूसार गर्ठ
	−: શે	क्षिणिक वर्ष २०२१ - २२ :-	
3ŧ 页	गाव	संवर्ग	महाविद्यालय विकार समिती मधील पद
9	श्री. पारस झुंबरलाल ललवाणी (०१/१०/२०१८ पासून)	अध्यक्ष	अध्यक्ष
5	श्री. सुरेश मनोहरलाल धारीवाल	सचिव	सभासद
3	प्रा. मनोज एम. बारी	विभाग प्रमुख	सभासद
8	प्रा. पुनम अ. साळूंके	मान्यता प्राप्त अध्यापक (महिला)	सभासद
49	प्रा. वाय. एम. बागड	मान्यता प्राप्त अध्यापक	सभासद
ξ	प्रा. ए. आर. उमरकर	मान्यता प्राप्त अध्यापक	सभासद
9	प्रा. एम. एस. जैन	माजी विद्यार्थी	सभासद
c	डॉ. एस. एम. सरोदे	समन्वयक, महाविद्यालय अंतर्गत गुणवत्ता हमी समिती	सभासद
9	श्री. व्ही. आर. महाजन	अध्यापकेत्तर कर्मचारी	सभासद
90		महाविद्यालय विद्यार्थी परिषद सविव	सभासद
99	डॉ. एस. डी. बऱ्हाटे	प्राचार्य	सचिव



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#### **NOTICE**

Date: 25 / 11 /2021

All the students of B. Pharmacy are hereby informed that, all should submit their online/Offline Anti-Ragging undertaking (Affidavit) of students & parents in Office on or before 26 Nov. 2021.

Those students who are unable to submit the forms, they will be solely responsible for cancelation of admission as per PCI.

Venue: Shree sureshdada jain Institute of pharmaceutical Education & Research,

Jamner ,dist Jalgaon

**Note:** All the anti-ragging committee and squad members should be present at venue

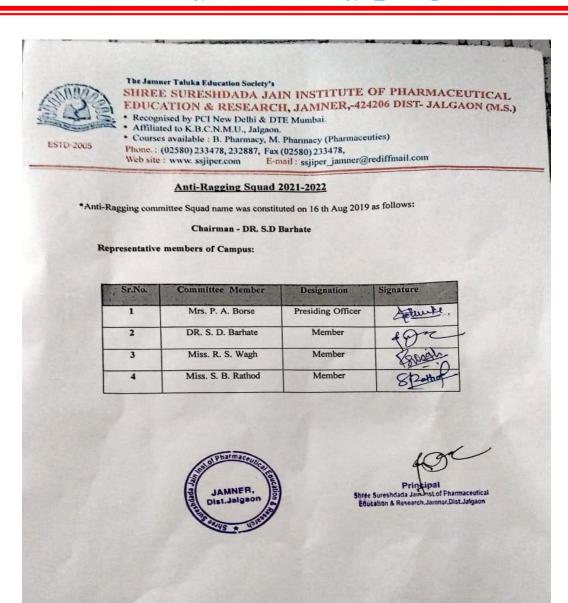


#### The Jamner Taluka Education Society's

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# **Details**

Of

# Statutory/regulatory

Committees

(Grievance Redressal Cell)



SHREE SURESHDADA JAIN INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH, JAMNER,-424206 DIST- JALGAON (M.S.)

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## **Grievance Redressal Cell**

#### Introduction

The grievance redressal cell enquires about the grievances brought to its notice and suggests the action to be taken at the institutional level for its redressal. Students can approach the committee members, if he/she has any grievance regarding academic and non-academic matters and the committee will take action as required.

#### **Objectives**

- Provide a support system for the students to address their grievances.
- Initiate proactive measures to redress the grievances of the students.
- Analyse the complaints and representations of aggrieved students and to take coordinated action with the relevant authorities for redressal.
- Receive suggestions periodically from the students for improvement.

#### Responsibilities

Grievances at departmental level are governed by the concerned mentors, class coordinators and department heads immediately without delay.

Unresolved grievances at the departmental level are then referred to the grievance redressal cell
of the institution.



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## Grievance Redressal Cell

Constitution:

The committee was constituted on 16/09/2019

## Composition of Grievance Redressal Cell

Sr. No.	Name of Committee Members	Designation	Signature
1	DR. S.D. Barhate	Chairman	100
2	Prof. M.M. Bari	Member	70
3	Prof. S. J. Tadvi	Member	59
4	Prof. P.A. Borase	Member	Johnes



Shree Sureshdada Jain List of Pharmaceutical Education & Research, Jamner, Dist. Jalgaen

> Shree Sureshdada Jain Inst. of Pharmaceutical Education & Research, Jamner, Dist. Jalgaon

JAMNER, Dist.Jalgaor



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## Minutes of the meeting

Date: 23/11/2021

**Venue: Meeting Hall** 

Time: 3.30 pm

A meeting of the grievance redressal committee was conducted on 23/11/2021 at 3:30 pm in meeting hall of Shree sureshdada jain Institute of pharmaceutical Education & Research, Jamner, Dist. Jalgaon.

Following points were discussed in the meeting.

#### Confirmation of minutes of last meeting.

The minutes of the last meeting date 24/08/2020 were discussed and approved resolution and unanimously confirmed the minutes of last meeting dated 24/08/2020.

#### To scrutinize the application received (if any).

Dr. S.D. Barhate discussed with all members about application/ complaints regarding maintaining cleanliness in the washrooms of students.

To provide water purifier/potable water in 1 floor of college building.

It was decided to organize a program on Personality Development in the upcoming year.

#### • Informing the concerned section to attend the problems, if necessary.

The departments related to complaints were informed regarding grievance received.

Any other point to be discussed with the permission de chair.

Hence all the subjects on the agenda were read out and no more points were rise by the honorable committee members, the meeting were adjourned till the next meeting ended with thanks to the chair.



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#### **Grievance Redressal Cell**

#### **ACTION TAKEN REPORT**

Date: 24 / 11 /2021

Meeting of members of grievance redressal committee was held on 27/11 /2021 at 3:30 pm under the Chairmanship of Hon. Principal Dr. S.D. Barhate in meeting hall of Shree Sureshdada Jain Institute of pharmaceutical Education & Research, Jamner, Dist. Jalgaon. As per the discussions and the approved minutes in the said meeting action was taken as under:

The Principal clearly explained the importance of cleanliness and hygiene in the washrooms of students to the concerned non-teaching staff to eliminate complaints regarding cleanliness.

- Informed management about issue regarding Potable water facility on 1 floor of the building.
- It was decided by all the members to schedule a program on Personality Development in the upcoming year and the same was communicated to academic in charge.
- The decision, taken in the meeting was communicated to students.





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# **Details Of**

# **Statutory/regulatory**

# **Committees**

(ANTI-Sexual Harassment Committees)



# SHREE SURESHDADA JAIN INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH, JAMNER,-424206 DIST- JALGAON (M.S.)

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## **CIRCULAR**

**Date:** 13/10/2021

A meeting of Anti Sexual Harassment Cell Committee members will be held on 14/10/2021in meeting hall of Shree sureshdada jain Institute of pharmaceutical Education & Research, Jamner, Dist Jalgaon.

Committee members are requested to attend the same.

**Venue**: Shree sureshdada jain Institute of pharmaceutical Education & Research, Jamner, Dist Jalgaon

**Note**: All the Committee members' staff to attend this meeting.



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## **Anti-Sexual Harassment Cell**

#### **Objectives:**

- The objectives of these committee is for Prevention of sexual harassment to ensure safe environment for girl students at the Workplace are as follows:
- To deal with cases of discrimination and sexual harassment in a time bound manner, aiming
- at ensuring support services to the victimized
- Prohibition of any hierarchical oppression exercised based on gender Inequality that prohibits
- intellectual or academic growth.
- Prevention of gender biased attitude when it comes to adjudication of efficacy of work
- allocated within working hours.
- Protection of the fundamental rights of a woman
- To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper Reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based
- discrimination. To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to determine any act of sexual
- harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the institute.

#### **Functions:**

- To help women to realize their rights of freedom.
- To treat sexual harassment as a misconduct and initiate punitive actions for such misconduct.
- To assist the aggrieved woman to place the complaint.
- To safe guard the one who is victimized.
- To educate and train students about sexual harassment.



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## Anti-Sexual Harassment Cell

Constitution: The committee was constituted on 14/09/21

## Composition of Anti -Sexual Harassment Cell

Sr. No.	Committee Member	Designation	Signature
1	Hon. Suresh Dhariwal	Secretory	
2	DR. S.D. Barhate	Principal	& D
3	Mrs. P.A. Borase	Member of Faculty	John
4	Mr. Sunil Tadvi	Member of Faculty	Sil



Principal
Shree Sureshdada Jain Inst of Pharmaceutical
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# **Details**

# Of

# Statutory/regulatory

**Committees** 

(Internal Complaint Committee)

- Approved by PCI, New Delhi & DTE, Mumbai
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- Courses avilable :- B.Pharmacy & M. Pharmacy (Pharmaceutics)

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## **Internal Complaint Committee (ICC)**

## **Objectives of ICC:**

- The objectives of the Internal Complaint Committee to Prevent Sexual Harassment of Women at the Workplace are as follows:
- To develop a policy against sexual harassment of women at the Institute.
- To ensure the implementation of the policy in letter and spirit through proper Reporting of the complaints and their follow-up procedures.
- To uphold the commitment of the Institute to provide an environment free of gender based discrimination.
- To promote a social and psychological environment to raise awareness on sexual harassment in its various forms.
- To create a secure physical and social environment to determine any act of sexual harassment.
- To evolve a permanent mechanism for the prevention and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

#### **Functions:**

- The Internal Complaints Committee has two major functions:
  - 1. Preventive 2. Remedial Preventive
- To work towards creating an atmosphere promoting equality, non-discrimination and gender sensitivity.
- To promote and facilitate measures to create a work environment that is free of sexual harassment.

## Remedial

- To receive and take cognizance of complaints made about sexual harassment at the university and give every complaint serious consideration.
- Crisis Management, Mediation and Counselling
- To conduct enquiries into the complaints, place findings and recommendations regarding penalties against the harasser



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## **Internal Complaint Committee (ICC)**

**Constitution:-**The committee was constituted on 21/09/2021

## **Composition of Internal Complaint Committee**



PRINCIPAL
Shree Sureshdada Jain Inst. of Pharmaceutical
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## The Jamner Taluka Education Society's SHREE SURESHDADA JAIN INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH, JAMNER- 424206, DIST:- JALGAON, (M.S.)

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• Courses offered - B Pharm, M Phann & Ph D

Gender Sensitization Cell (GSC) and Internal Complain Committee (ICC) As per Sexual-Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

Academic Year: 2021-2022.

## Minutes of meeting

Minutes of "Gender Sensitization Cell and Internal Complain Committee (ICC)" meeting of college held at 1500 hrs on 15th January 2022, at Hon'ble Principal's cabin.

Following members of GSC and ICC attended the meeting:

1. Mrs. P. A. Borse Presiding Officer 2. Dr. S.D. Barhate 3. Miss R. S. Wagh 4. Miss. S. B. Rathod

Member Syst -5. Miss. T.S. Chordiya

Subject Minutes Sr. No. Construction of GSC and Committee was constructed as per the 1 guidelines issued by Sexual -Harassment of ICC cell Women at Workplace (Prevention, Prohibition and Redressal) Act 2013, by the Hon'ble Principal. This committee has been set in place by SSJIPER, Jamner. At the outset presiding officer welcomed to all the members of the committee.

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(02590) 2504°S 2504°F Fax (02590) 2534°S Bill Harris Baccordo 0591 Ernall sapron, permenghacillimali com new Si ACTS Baccordo 0591, Ernall sapron, permenghacillimali com new Si Acts Baccordo Charles North Mahamardia (1970) (1980) Her Charles Baccordo Charles North Mahamardia (1970) (1980) Her Charles Baccordo Charles North Mahamardia (1970)

2	Duties of GSC and ICC cell	Presiding Officer explained the role of ICC and said everyone has Duties to contribute to the cause. Further she mentioned that it was the first meeting of the academic year 2021-2022 of the constituted GSC and ICC in SSJIPER.  1. The Handbook on Sexual –Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 issued by Ministry of Women And Child Development and the composition of the Internal Complaints Committee of SSJIPER must be uploaded on SSJIPER website.  2. A complaint Drop box must be placed in the office premises.  3. It was emphasized that in order to create awareness and continuous sensitization among the teaching, non-teaching and students, it is essential to place
		banners/posters/notices defining sexual harassment at prominent places in the SSJIPER campus.
3	Any other matter with the permission of the Presiding Officer	No complaint of sexual harassment has been received from any women teaching, non-teaching and students toward committee.

The presiding officer conveyed her thanks to the members for attending the meeting and the members agreed that the committee will every quarter on a regular basis or earlier, if need arise. Next meeting of the committee will be held in the academic year 2022- 2023.

Meeting ended with the vote of thanks to the presiding officer.

Principal ist of Pharmaceutical

JAMNER, Dist.Jalgao





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# **Details Of**

# Statutory/regulatory

**Committees** 

(Anti-Discrimination

**Committee**)

ESTD-2005

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Anti-Discrimination Committee (ADC) (2021-22)

**Introduction:** 

Shree sureshdada jain Institute of pharmaceutical Education & Research, Jamner, Jalgaon, provides

everybody with equal opportunity into its fold irrespective of caste, religion, language or based on

gender. The institute ensures that every individual inside the institute exercise equal rights and

acquire in the process of offering or receiving education. Any act, speech or intentions that perturb

that harmony among the people is seriously regarded and dealt or immediate basis to restore the

peace.

**Objective:** 

1. This cell will look after the related matters (if any) of depriving a student/staff or group of students

on the basis of caste, creed, language, ethnicity, gender, different ability.

2. This cell always tries to uphold the dignity of the institution by addressing the concems (if any)

brought into the notice related to equality in offering or receiving education inside the campus.

3. This cell ensures a conducive environment for academic growth of the people belonging to the

university.

4. This cell protects the rights of individuals without any prejudice to their appearance or lifestyle in

the process of learning inside the campus.

5. The Cell shall eliminate discrimination against or harassment of any individual in all forms by

prohibiting it and by providing preventive and protective measures to facilitate its eradication and

punishments for those who indulge in any form of discrimination or harassment.



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#### **Function:**

- Prepare overall teaching program or academic calendar of the institute.
- Recommended and take action to make use of an effective ICT in campus
- To promote a FDP for Teaching Improvement of faculty
- Prepare financial budget of the college and approving the same.
- Prepare students and employee welfare activities in the institute
- Discuss the Reports of the IQAC and make suitable recommendations
- Track all activities of students and staff regarding indiscipline or other activity which is not beneficial for the institute.

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Courses avilable :- B.Pharmacy & M. Pharmacy (Pharmaceutics)

Ph.: (02580)233478 Fax (02580)233478,

## **Anti-Discrimination Committee (2021-22)**

The Anti-Discrimination Committee of Shree sureshdada jain Institute of pharmaceutical Education & Research, Jamner, Jalgaon, the is constituted and the members of the committee are as follows.

Sr. No	Committee member	Designation	Signature
1	DR. S.D. Barhate	Principal	400
2	DR. S.M . Sarode	Chairman	8
3	Mr. M.S. Jain	Member	MJan
4	Ms. S.B. Rathod	Member	8 Pathot
5	Patil Rohini S	Student Representative	PAH
6.	Rajput Akash .S	Student Representative	AV40A



# SHREE SURESHDADA JAIN INSTITUTE OF PHARMACEUTICAL EDUCATION & RESEARCH, JAMNER,-424206 DIST- JALGAON (M.S.)

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## **Minutes of meeting of Anti-Discrimination committee (2021-22)**

**Date:** 21/09/2021

**Venue: Meeting Hall** 

Time: 11:30 am

#### Following points were discussed in the meeting

The meeting of Anti-Discrimination committee has been organised at shree sureshdada jain Institute of Pharmaceutical Education & Research, Jamner, Jalgaon under the chairmanship of Dr. S.M. Sarode The committee ensures a healthy learning/working environment of students and staff for their academic and overall development.

The cell always tries to uphold the dignity of the institution by addressing the concern (if any) brought into the notice related to inequality in offering on receiving education inside the campus.

To prevent the discrimination issues, the members are instructed creat awareness among the students by circulating the punishments against discrimination or harassment of any individual.

At the end of the meeting the chairperson thanked all the members for their involvement & notions.



#### The Jamner Taluka Education Society's

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Ph.: (02580)233478 Fax (02580)233478,

Email:-ssjiper\_jamner@rediffmail.com Website.: www.ssjiper.com

#### Following Committee member were present for the meeting

ESTD-2005

The Jamner Taluka Education Society's

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Shree Sureshdada Jain Inst. of Pharmaceutical distation & Research James Nice

JAMNER,